

**PORT HURON AREA SCHOOL DISTRICT  
DEPARTMENT FOR HUMAN RESOURCES**



**NOTICE OF VACANCY  
Teachers Bargaining Unit**

**Please Post  
PHEA – 203**

**January 29, 2018**

<b>Building:</b>	<b>Administration Curriculum</b>
<b>Position:</b>	<b>STEAM Instructional Coach</b>
<b>Certification:</b>	<b>Michigan Teaching Certification with Math endorsement preferred</b>
<b>Effective:</b>	<b>Immediately</b>
<b>Allocation:</b>	<b>1.125.64.3010.1250</b>

\*ALL APPLICANTS MUST MEET STATE OF MICHIGAN HIGHLY QUALIFIED REQUIREMENTS FOR GRADE LEVEL AND SUBJECT\*

**APPLICATION PROCEDURE:**

**Internal Applicants**  
(Current District Employees)

*Persons interested in being considered for any position must indicate their interest via email to the Human Resources Department on or before **4:00 p.m., February 2, 2018.***

**PLEASE INCLUDED #, POSITION, AND LOCATION ON ALL CORRESPONDENCE**

**Send to: Tracie Eschenburg, Executive Director of Employee and Student Services**

[humanresource@phasd.us](mailto:humanresource@phasd.us)

External Applicants

Please Apply On-Line on or before **February 2, 2018 or until filled at**

[Applicant Central](#)

Any bids received after the date and time stated above will not be accepted.

\*If you choose to withdraw your bid, you must do so in writing and submit it as stated above.

*The Board of Education does not discriminate on the basis of race, color, national origin, sex, (including sexual orientation and transgender identity), disability, age, religion, height, weight, marital or family status, military status, ancestry, genetic information or any other legally protected category, (collectively, "Protected Classes"), in its programs and activities, including employment opportunities.*

**WE ARE AN EQUAL OPPORTUNITY EMPLOYER**

# PORT HURON AREA SCHOOL DISTRICT ADMINISTRATIVE SERVICE

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ORGANIZATIONAL MANUAL

POSITION GUIDE

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TITLE

**STEAM Instructional Coach**

SECTION F - 28

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## QUALIFICATIONS

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1. Valid Michigan Teaching Certificate.
  2. At least 5 years successful classroom teaching experience.
  3. Master's Degree in Mathematics or Science preferred
  4. Experience in providing professional development to teachers.
  5. Strong desire to work in collaborative teams.
  6. Excellent communication and interpersonal skills.
  7. Deep understanding of CCSS and NGSS.
  8. Experience with STEAM and project-based learning.
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## JOB RESPONSIBILITIES

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1. Provide professional development and STEAM curriculum training to teachers.
  2. Provide instructional coaching support with STEAM programming and instructional best practices.
  3. Assist in the planning, development, and implementation of all STEAM-related instruction, activities, and events.
  4. Attend summer STEAM training.
  5. Co-teach and/or model STEAM lessons during the school day.
  6. Assist in the coordination of STEAM curriculum supply orders annually.
  7. Work positively toward meeting identified district and building improvement goals.
  8. Attend workshops/conferences to learn about innovative instructional strategies and curriculum initiatives.
  9. Maintain accurate, detailed records and submit required documentation in a timely manner.
  10. Conducts himself/herself in a professional manner commensurate with his/her position and project a good public image of the School District in dealing with the community and employee groups.
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## SUMMARY

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The STEAM Instructional Coach is responsible for providing professional development and instructional support and assist in the implementation of the district's STEAM curriculum

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SELECTION COMMITTEE

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EVALUATED BY

SUPERVISING ADMINISTRATOR

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SALARY DATA

AS PER NEGOTIATED AGREEMENT

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ALLOCATION(S)

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FORM DATA

PHASD FORM NO. AIS-OM-4

Ad. Off. Serv.

JANUARY 2018

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