

**Port Huron Area School District
Department for Human Resources**

NOTICE OF VACANCY

CO-125

October 5, 2017

BUILDING: *Port Huron Northern School*
POSITION: *Varsity Softball, Head Coach*
EFFECTIVE: *2017-18 Season*
ALLOCATION #: *1.112.29.0000.1560*

QUALIFICATIONS:

1. Must have documented evidence of organizational skills, knowledge, experience, preparation and aptitudes in the above sport commensurate with the level of the position.
2. Must have demonstrated ability to work with and motivate young people and adults.
3. Must be available during the time requirements of the position.
4. Certification in CPR and first aid preferred.

RESPONSIBILITIES:

1. Directly responsible for all matters relative to program including but not limited to, player personnel, practice sessions, care and maintenance of equipment and supervision of players during practice, games, travel and other team functions.
2. Be knowledgeable of and consistently enforce school, District, League and state association (MHSAA) rules and policies.
3. Effectively communicate with players, officials, fellow coaches, parents, administrators and community members.
4. Ensure that the safety and welfare of the athletes is a top priority in the organization and implementation of practice and game situations.
5. Be responsive to instructions and directions of the building Athletic Director, District Director of Athletics and other appropriate school administrators.
6. Support and promote activities designed to further the District's goal of a coordinated, sequential athletic program.
7. Participate in activities designed to contribute to program and professional growth, including CPR, Concussion and first aid training.
8. Present a professional image and provide a positive role model in terms of personal habits, language and conduct.

APPLICATION PROCEDURE:

All persons interested in being considered for this position must indicate their interest in writing* on or before: **4:00 P.M. October 15, 2017.**

SEND TO: humanresources@phasd.us

Patricia Wachtel, Human Resource Manager *pw*
Port Huron Area School District
2720 Riverside Drive
Port Huron, MI 48060

***If you choose to withdraw your bid, you must do so in writing and submit it as stated above.**

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